

## SEA RIM STRIDERS

### BY-LAWS

#### I. TITLE

The name of this 501(c)3 Non-Profit Association will be “The Sea Rim Striders” hereafter referred to as “this Association” or “this Organization”.

#### II. OBJECTIVE

- A. The prime object of the Association shall be the promotion and encouragement of long distance running and the public education of said benefits.
- B. In furtherance of objective “A”, this Association may hold championships, races on the road or track, lectures, fun runs, and/or other educational activities, demonstrations, clinics, and social events; print and publish books, magazines, and newsletters; make awards; and do all such other things conducive to the encouragement of running.
- C. Other objectives are to engage in Community activities, to publicize by appropriate means, the benefits of long distance running /jogging, and to coordinate with other agencies advocating running as a means of physical fitness.

#### III. AFFILIATION

This association shall be a chapter of the **Road Runners Club of America**, and all measures adopted by that body, must be considered by this Organization.

#### IV. MANAGEMENT OR GOVERNMENT

The management of this Association shall be vested in a Board of Directors consisting of a President, Vice-President, Secretary, Treasurer, Volunteer Coordinator, Race Liaison, Social Media Director, Web Master, Sponsorship Coordinator, and three Directors representing the various cities or communities. All elected positions will have voting privileges.

#### **DUTIES:**

- A. **President** – To preside over meetings, represent this Association in the RRCA, to call any special meetings, and to appoint committees and chairperson thereof. This position is subject to a background screening following election and not to exceed one time per year.
- B. **Vice-President** – To assume the powers of President in his/her absence, and to take on special assignments as requested by the President.
- C. **Secretary** – To record minutes at meetings, to keep a file of such minutes, and when requested by the President, to accept assignments involving correspondence and the keeping of records.

- D. **Treasurer** – To administer all financial dues and to have authority to sign and/or disburse necessary appropriations, as needed. This position is subject to a background screening following election and not to exceed one time per year.
- E. **Volunteer Coordinator** – To solicit and manage volunteers for all official SRS events, including the delegation of tasks.
- F. **Race Liaison** – To coordinate and manage resources and handle all aspects of race planning for official SRS events.
- G. **Social Media Director** – To maintain online presence and announcements on behalf of SRS.
- H. **Board Directors** – To attend Board meetings, provide input from the Membership to other Officers and serve on committees as assigned. At this time there are three (3) Board Directors elected annually.
- I. **Web Master** – To maintain and update Website as needed. Including, but not limited to; photos, events, links, announcements, results, etc...
- J. **Sponsorship Coordinator** – To approach, solicit, and/or maintain monetary sponsorship relationships with Companies and/or Individuals in the community.
- K. **Membership Coordinator** – Maintains membership records, communications and relations with all members.
- L. **Advertising** – To handle all aspects of advertising and ordering of advertising materials. Including, but not limited to flyers, forms, event signage, shirts, medals and online listing for events.

All board members are expected to serve as volunteers at Summer Run Series events until all duties have been fulfilled. If all needs are met, Board Members may participate in the run event.

#### **ELIGIBILITY:**

Officers may be elected to succeed themselves.

#### **TERM OF OFFICE:**

Term of office shall start/expire at the beginning of the Calendar Year, on or about January 1<sup>st</sup>. Offices filled upon resignation shall also expire at the end of the Calendar Year.

#### **ELECTIONS:**

Officers shall be elected by majority vote of those present at the Last meeting of the Calendar Year.

#### **PROCEDURAL REQUIREMENTS:**

Parliamentary Procedure shall be carried out at all meetings and every effort will be made to discuss any measures coming before the Board. A majority vote of the members present is required to pass ordinary measures. All measures shall be deemed ordinary, except those proposing a Constitutional Amendment. A quorum shall consist of six (6) elected officials. No official meeting shall be held unless a quorum is present.

### **CONSTITUTIONAL AMENDMENT:**

A Constitutional Amendment may be accomplished by a two-thirds majority vote of the members present at the meeting. All members must be notified at least seven (7) days prior to voting, that a Constitutional Amendment will be discussed and voted on.

### **MEETINGS:**

Meetings will be held at least once each quarter and more frequently if called by President.

### **V. FUNDS AND FINANCES**

#### **ACCESS:**

Access to bank accounts and monies will reside with the positions of President and Treasurer. All sponsorship money will be received and processed by the Treasurer.

#### **DISBURSEMENTS:**

Purchases with Organization funds may be made without Board approval up to \$200 in value and with consent of President and Treasurer.

Checks written against the Organization bank account must have two signatures when the amount is \$200 or greater.

All charitable cash donations will be at the end of the year, to organizations and not specific race events, and after all race expenses have been estimated. There is no limit to the number of organizations benefiting from these contributions. Contributions shall not exceed \$10,000 in total disbursements. These contributions do not include race charity beneficiary payouts.

The Organization Treasury shall maintain a balance of no less than \$50,000 after all Board-approved charitable cash contributions have been disbursed.

### **VI. DISSOLUTION**

In the event of dissolution of this Association, the funds in the treasury, after all Creditors have been paid, shall go to the **Road Runners Club of America** or other 501C (3) non-profit organization.

**AMENDMENT TO POLICIES OF THE SEA RIM STRIDERS**

**8/27/14**

- I. Bank and Money access resides with Treasurer and President.
- II. Sponsorship money will go to the Treasurer, he/she will take care of paperwork, though not the recruitment of Sponsors.
- III. Board Members are required to serve as volunteers at Summer Runs, should all needs be met, Board Members are allowed to run.
- IV. Purchases can be made without Board approval, as long as the total price is less than \$300 and has the consent of both the Treasurer and President.
- V. The creation of Sponsorship Coordinator as a Board Position.

**AMENDMENT TO POLICIES OF THE SEA RIM STRIDERS**

**2/5/2015**

- I. Purchases can be made without Board approval, as long as the total price is less than \$200 and has the consent of both the Treasurer and President.
- II. The creation of Advertising as a Board Position.
- III. The creation of Membership Coordinator as a Board Position.

**AMENDMENT TO POLICIES OF THE SEA RIM STRIDERS**

**5/26/2016**

- I. Checks require two signatures when amount is \$200 or more.
- II. Organization will run background checks on President and Treasurer following election and limited to once per year.

**AMENDMENT TO POLICIES OF THE SEA RIM STRIDERS**

**9/15/2016**

- I. End of Year bank account balance shall not be less than \$50,000 after board-approved charitable contributions have been disbursed.
- II. Annual charitable cash donations shall not exceed \$10,000 in total disbursements.